

CIA INTERNAL USE ONLY

NOTICE NO.  
LN 5-500-4

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GENERAL  
29 April 1955

SUBJECT: Telephone Concurrences

In order to provide for security requirements and adequate, but effective coordination on all types of communications, telephonic concurrence with memoranda, dispatches, cables, or other formal communications will be held to a minimum. In those instances where telephonic concurrence is necessary, the coordinating official will be responsible for ensuring that a copy of the communication for which his concurrence was obtained is received in the Office of Logistics.

FOR THE DIRECTOR OF LOGISTICS:

STATINTL

Chief, Administrative Staff

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